

# HOW ARE ORGANIZATIONS HANDLING CAPTURE OF PAPER?

AN INFOGRAPHIC SPONSORED BY ACCESS

We surveyed 240 info pros from mid-to-large companies about their experiences with capture. Below are the ways capture is utilized in organizations today.

## CAPTURE DEFINED

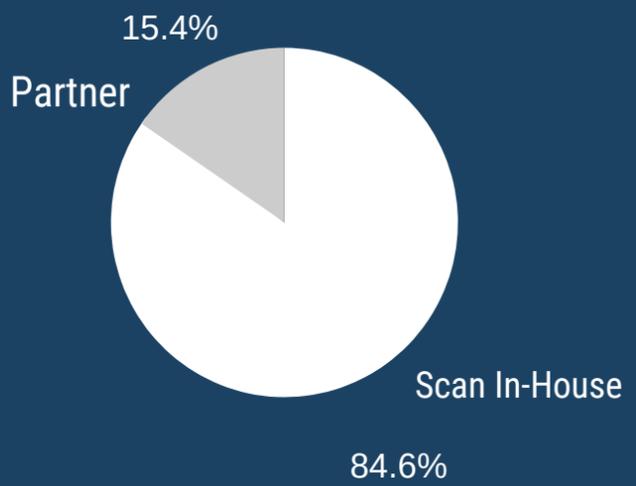


"CAPTURE IS ANY MEANS OF ADDING A PIECE OF INFORMATION INTO AN INFORMATION SYSTEM."

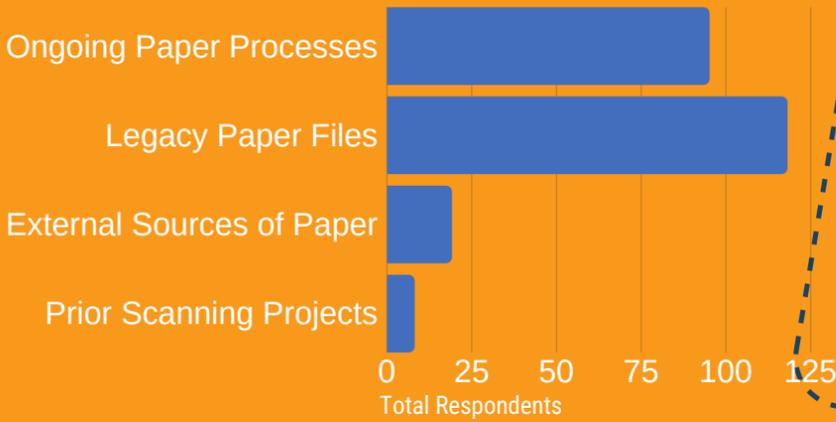
*The ARMA Guide To The Information Profession*

## DIY OR PARTNERED SCANNING?

Most organizations take a 'do it yourself' approach to capture; only about 15% take advantage of professional services for capture.



## WHAT ARE THE SOURCES OF PAPER?



When we're thinking of the sources of paper in organizations, we often think of legacy paper hoarding. The reality is much more nuanced with nearly as much paper coming from ongoing paper-based processes.

## WHERE DOES YOUR PAPER LIVE?

Why is getting paper under control so challenging? It's probably because paper by a significant margin exists in locations all across an enterprise, with few organizations taking advantage of outsourcing opportunities.



Are outdated capture strategies hurting your organization? There are significant opportunities today to increase efficiency and drive success through best practices with business partners like Access. Learn more from the ARMA & Access White Paper, "Effective Capture - The Foundation of Information Governance and Digital Transformation."

[DOWNLOAD NOW](#)